



# WESTERN SPRINGS COURTESY WALK THROUGH VISITS

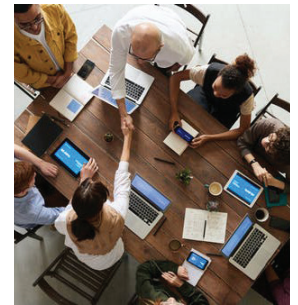
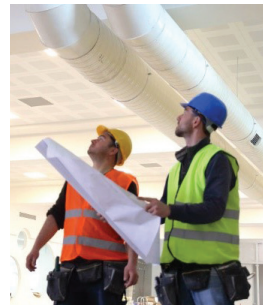
The Village of Western Springs offers free walk through visits to existing and prospective businesses considering expansion or new construction. A typical visit relates to a remodeling project related to a new business but this service is also available on smaller projects.

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## What is involved?

The purpose of a walk through allows the following:

- Property/business owner meets the village staff
  - Conceptual or preliminary plans can be reviewed on site
  - Designers and contractors get questions answered
  - Village staff provides any history about the property in regards to past renovations, code issues, etc.
  - Informal, non-binding code interpretations can be provided by staff
  - Permits can be discussed in relation to submittal requirements, timing, costs, and more
  - Future meetings can be scheduled on specific topics (e.g. health review of kitchen and/or menu, clarification on ADA issues, etc.)
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## Who is involved?

- Village staff, including building inspector, fire marshal, health inspector, code consultant, and others as needed.
  - The existing/future business owner, building owner, architect, contractors, and anyone else involved in the project.
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## When can a visit be scheduled?

Walk through visits can be scheduled anytime with approximately 3-5 days' notice. Visits typically occur on weekdays between 8 a.m. and 2:30 p.m. Visits should be scheduled early in the decision making process before leases are signed or financing is secured.



## How can a visit be scheduled?

Simply contact the Director of Community Development at [mscott@wsprings.com](mailto:mscott@wsprings.com) or 708-246-1800 x175.