

MINUTES OF THE SPECIAL MEETING
OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
Monday, February 28, 2022

President Alice F. Gallagher, Presiding
Call to Order, 7:00 p.m.
Village Clerk Edward Tymick

Board Members Present

Alan Fink
James John
Scott Lewis
Heidi Rudolph
James Tyrrell

Absent: Nicole Chen

Casey Biernacki, Dep. Vlg. Mgr.
Grace Turi, Director of Finance
Brian Budds, Dir. of Law Enf. Svcs.
Marty Scott, Director of CD
Mike Kelly, Dir. of Fire & EMS
Jeff Koza, Dir. of Eng.
John Mastandona, Asst. Dir. of Finance
Matt Supert, Dir. of Mun. Svcs.
Aleks Briedis, Director of Rec
Elaine Haeske, Deputy Clerk
Michael Jurusik, Village Attorney*

Ellen Baer, Village Manager*

CALL TO ORDER

The meeting opened at 7:00 p.m. This meeting was conducted as a fully remote meeting.

The COVID-19 meeting requirements were read by President Gallagher.

PLEDGE OF ALLEGIANCE

President Gallagher led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

READING OF AGENDA – ADDITIONS – DELETIONS

Trustee John requested that Ordinance 22-3069 Approving an Amendment to the Conditional Use Permit for the Construction and Operation of a Video Display Board at the 4900 Willow Springs Road Property (LTHS South Campus – Bennett Field), agenda item number 2, matter be removed from the omnibus vote list. Some additional discussion regarding this item is required and the approval draft ordinance has been slightly amended. President Gallagher removed the item from the omnibus vote list and said the Board will address the matter in the “Other” portion of the agenda, which follows omnibus voting.

CITIZEN COMMENTS

There were none.

OLD BUSINESS

1. Report on Vanguard Energy Pricing

Director Supert provided the Board with an update on this matter. Included in the Board packet is a draft resolution authorizing the Village Manager to execute an agreement with a low-cost energy supplier to be determined between March 1, 2022, and May 31, 2022. As reported at the February 14 workshop meeting, the energy price market changes on a weekly basis. Director Supert spoke with the Village’s municipal representative, Ken Rokas, from Vanguard who indicated that the current market pricing is high due to weather conditions, energy needs and other influences, including the Ukraine situation.

In 2015, the Village Board authorized the Village Manager to approve a supplier rate within a defined window when prices may be more favorable. The approved pricing structure would then come back to the Village Board during the next meeting for final Board consensus. The draft resolution in the packet this evening presents a similar approval structure to accommodate for the current volatility in the energy market. President Gallagher said this sounds like a prudent approach and with no objection from the Board, approval of this resolution was added to the omnibus vote list this evening.

CONSIDERATION OF AND ACTION ON AGENDA ITEMS

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Gallagher explained that the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. President Gallagher asked if there was such a request.

CONSIDERATION OF AN OMNIBUS VOTE (*)

Trustee Tyrrell moved that the following ordinances, resolutions, and motions as contained on the meeting agenda for February 28, 2022, be adopted and/or approved under an omnibus vote:

- 1) *APPROVAL OF THE MEETING MINUTES OF JANUARY 24, 2022 AND FEBRUARY 14, 2022, AS READ

- 3) *RESOLUTION 22-2655 EXPRESSING INTENT TO CONTINUE PARTICIPATION IN THE SUBURBAN TREE CONSORTIUM AND TO AUTHORIZE CERTAIN PURCHASES FOR FY 2022

- 4) *RESOLUTION 22-2656 APPROVING AN AGREEMENT MADE BETWEEN THE VILLAGE OF WESTERN SPRINGS AND HEALING HEARTS FOR ASHLEY FOUNDATION IN REGARD TO THE 2022 AND 2023 TOWER TROT EVENTS

- 5) *RESOLUTION 22-2657 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND BAXTER & WOODMAN, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR PERFORMANCE OF PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE RIDGEWOOD DRIVE STORMWATER IMPROVEMENTS PROJECT (NOT-TO-EXCEED FEE: \$194,400.00)

- 6) * RESOLUTION 22-2658 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND BAXTER & WOODMAN, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE FLAGG CREEK DRAINAGE STUDY BETWEEN 55TH STREET AND PLAINFIELD ROAD (NOT-TO-EXCEED FEE: \$21,300)

- 7) *RESOLUTION 22-2659 AUTHORIZING AND APPROVING THE EXECUTION OF A TEMPORARY CONSTRUCTION EASEMENT AND A PERMANENT EASEMENT FOR THE 47TH STREET & CENTRAL AVENUE WATER AND SEWER MAIN PROJECT (Grantor: Western Springs Park District and Grantee: Village of Western Springs)

- 8) *RESOLUTION 22-2660 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND CHRISTOPHER B. BURKE ENGINEERING, LTD FOR PHASE II DESIGN ENGINEERING SERVICES FOR THE SPRING ROCK PARK WATERMAIN IMPROVEMENTS PROJECT (NOT-TO-EXCEED FEE: \$31,000.00)
- 9) *RESOLUTION 22-2661 APPROVING AND AUTHORIZING THE EXECUTION OF THE STATE OF ILLINOIS CONTRACT FOR 2022 SALT PURCHASE WITH COMPASS MINERALS AMERICA, INC. (NOT-TO-EXCEED: \$120,000)
- 10) *RESOLUTION 22-2662 AUTHORIZING THE APPROVAL OF THE SUPPLEMENTAL DECEMBER 1, 2021, TIF INCENTIVE REBATE PAYMENT TO HAWTHORN 45, LLC AND THE TRANSFER OF TIF FUNDS INTO THE DOWNTOWN SOUTH TIF INCENTIVE FUND FOR THE BENEFIT OF THE WESTERN SPRINGS DOWNTOWN SOUTH TIF DISTRICT
- 11) *RESOLUTION 22-2663 AUTHORIZING AND APPROVING THE EXECUTION OF A MASTER ELECTRICITY SALES AGREEMENT WITH VANGUARD ENERGY SERVICES, LLC, AND AUTHORIZING VILLAGE MANAGER ELLEN BAER TO EXECUTE AN ELECTRIC UTILITY RATE SUPPLY SERVICE AGREEMENT WITH VANGUARD ENERGY SERVICES, LLC, OR A LOW-COST ELECTRIC SUPPLIER TO LOCK IN AN ELECTRIC UTILITY RATE FOR ELECTRIC SERVICE TO CERTAIN VILLAGE FACILITIES NOT COVERED BY THE VILLAGE'S FRANCHISEE AGREEMENT WITH COMMONWEALTH EDISON COMPANY
- 12) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH UNI-MAX MANAGEMENT CORPORATION OF CHICAGO, IL FOR THE 2022 JANITORIAL SERVICES CONTRACT AT AN ANNUAL COST OF THIRTY-FIVE THOUSAND THIRTY-TWO AND NO/100THS (\$35,032.00) DOLLARS FOR MONTHLY CLEANING SERVICES AND AN ADDITIONAL COST OF \$120 PER 1,000 SQ. FT FOR CARPET CLEANING AND \$180 PER 1,000 SQ. FT. FOR FLOOR WAXING, PER REQUEST, CONSISTENT WITH THE 2021 PRICING SCHEDULE (NOTE: 2021 CONTRACT WAS COMPETITIVELY BID)
- 13) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND

RENEW A CONTRACT WITH YMI GROUP OF ELK GROVE VILLAGE, ILLINOIS FOR THE 2022 HVAC MAINTENANCE CONTRACT IN THE AMOUNT OF NINETEEN THOUSAND NINE HUNDRED AND NO/100THS (\$19,900.00) DOLLARS FOR QUARTERLY MAINTENANCE AND INSPECTION CONSISTENT WITH THE 2019 PRICING SCHEDULE (NOTE: 2019 CONTRACT WAS COMPETITIVELY BID)

- 14) *MOTION TO AWARD A CONTRACT IN THE AMOUNT OF THREE HUNDRED FOURTEEN THOUSAND AND NO/100THS (\$314,000.00) DOLLARS FOR THE WATER TREATMENT PLANT GENERATOR TO LOWEST COST, QUALIFIED AND RESPONSIBLE BIDDER, ABS ELECTRICAL, OF DOWNERS GROVE, IL
- 15) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW A CONTRACT WITH LRS CLEAN SWEEP, LLC OF MORTON GROVE, IL FOR THE 2022 STREET SWEEPING PROGRAM AT A TOTAL ANNUAL COST OF SEVENTY-ONE THOUSAND FORTY-FIVE AND 69/100THS (\$71,045.69) DOLLARS CONSISTENT WITH THE 2019 PRICING SCHEDULE (NOTE: 2019 CONTRACT WAS COMPETITIVELY BID)
- 16) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARD A CONTRACT TO SOLE SOURCE PROVIDER, OMNI-PUMP REPAIRS, INC. OF FRANKLIN PARK, IL FOR THE CONCENTRATE PUMP OVERHAUL IN THE AMOUNT OF SIXTEEN THOUSAND FIVE HUNDRED AND NO/100THS (\$16,500.00) DOLLARS
- 17) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARD A CONTRACT TO AIR ONE EQUIPMENT, INC. OF SOUTH ELGIN, IL AT A COST NOT TO EXCEED THIRTY-FOUR THOUSAND ONE HUNDRED FIFTY AND NO/100THS (\$34,150.00) DOLLARS FOR HURST EXTRICATION EQUIPMENT (VILLAGE NOT TO EXCEED CONTRIBUTION IS ONE THOUSAND SEVEN HUNDRED SEVEN AND 25/100THS (\$1,707.25) DOLLARS WITH THE BALANCE OF THE MONIES TOWARD THE PURCHASE OF EXTRICATION EQUIPMENT FUNDED THROUGH THE FEMA AFG GRANT IN THE AMOUNT OF THIRTY TWO THOUSAND FOUR HUNDRED THIRTY SEVEN AND 75/100THS (\$32,437.75) DOLLARS
- 18) *MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND APPROVE THE VILLAGE 2022 RECOMMENDED VENDOR LIST
- 19) *MOTION TO APPROVE THE FOLLOWING REAPPOINTMENTS AND APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS:
 1. Re-appointment of Brandon Calvert as a member of the Board of Zoning Appeals for a 5-year term to expire in December 2026 (Dec 2021 – Dec 2026);

2. Re-appointment of Michael Pabian as a member of the Board of Zoning Appeals for a 5-year term to expire in November 2026 (Nov 2021 – Nov 2026);
3. Reappointment of Rene Cozzi as a member of the Economic Development Commission for a 3-year term to expire in November 2024 (Nov 2021 – Nov 2024);
4. Reappointment of Jelani Rucker as a member of the Economic Development Commission for a 3-year term to expire in November 2024 (Nov 2021 – Nov 2024);
5. Appointment of Tony Holmes as a member of the Economic Development Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
6. Appointment of Mark Mitchell as a member of the Economic Development Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
7. Appointment of Tim Holewczynski as a member of the Economic Development Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
8. Appointment of Jordan Myers as a member of the Liquor Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
9. Appointment of Ryan DeProsperis as a member of the Plan Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
10. Appointment of Winifred Lyday as a member of the Recreation Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025);
11. Appointment of Martin Healy as a member of the Recreation Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025); and
12. Appointment of Michael Prim as a member of the Infrastructure Commission for a 3-year term to expire in February 2025 (Feb 2022 – Feb 2025)

The motion was seconded by Trustee Rudolph.

The motion passed on a roll call vote.

Voting aye: Trustees Fink, John, Lewis, Rudolph, Tyrrell, and President Gallagher.

Voting nay: None.

Absent: Trustee Chen.

OTHER BUSINESS

- 1) ORDINANCE 22-3069 APPROVING AN AMENDMENT TO THE
CONDITIONAL USE PERMIT FOR THE
CONSTRUCTION AND OPERATION OF A VIDEO
DISPLAY BOARD AT THE 4900 WILLOW SPRINGS
ROAD PROPERTY (LTHS SOUTH CAMPUS –
BENNETT FIELD)

Trustee John moved, seconded by Fink, to approve Ordinance 22-3069 Approving an Amendment to the Conditional Use Permit for the Construction and Operation of a Video Display Board at the 4900 Willow Springs Road Property (LTHS South Campus Bennett Field).

Earlier this evening, at the request of Trustee John, the Board postponed voting on the proposed ordinance, an amendment to the conditional use permit for a visual display board at the LTHS South Campus Bennett Field, to discuss a small language change. The ordinance was updated to reflect that coniferous-type trees will now be used as a buffer to screen the display board, which will allow the properties adjacent to the field to experience their benefit year-round. Director Scott explained this minor amendment. The matter proceeded to a roll call vote for consideration of approval.

The motion passed on a roll call vote.

Voting aye: Trustees Fink, Lewis, Rudolph, Tyrrell, and John.

Voting nay: None.

Absent: Trustee Chen.

REPORTS

1) MONTHLY FINANCIAL REPORT FOR JANUARY 2022 (Trustee Rudolph)

A. The January 2022 Monthly Financial Report

Trustee Rudolph presented the highlights of the January 2022 Monthly Financial Report. Consistent with our recent history, the General Fund is starting off well with our sales tax collections as well as the Local Government Distribution Fund (LGDF) coming in quite well. Sales tax was 11.2% higher than the same period last year and the LGDF is 35% higher than the same period last year.

For Water and Sewer, the consumption billed in January 2022, which covers October 15 to December 15, 2021, was 6% higher than the consumption billed in the same period a year prior. The Police Pension Fund posted unrealized losses of 5.81% for January and that means it is maintaining a 12-month trailing return of 2.73% as of the end of January. As a reminder, the overall return on investment assumption for that fund is 6.75%. This return has decreased quite a bit, most recently as of the end of December 2021, the 12-month trailing return was 8.42%. This is consistent with the overall financial market.

MOTION:

Trustee Rudolph moved, seconded by Lewis, to accept the January 2022 financial report as presented.

The motion passed on a roll call vote.

Voting aye: Trustees Fink, John, Tyrrell, Lewis, and Rudolph.

Voting nay: None

Absent: Trustee Chen.

2) VILLAGE PRESIDENT GALLAGHER

President Gallagher extended her thanks to those residents who have volunteered their time and talents to serve on the various Village boards and commissions. It is greatly appreciated whether people have agreed to extend their term to a second term or are new to the Village governing system. President Gallagher said we welcome them and their work makes our job on the Board much easier and the entire Board thanks you for that.

3) VILLAGE MANAGER BAER

No report.

4) VILLAGE ATTORNEY JURUSIK

No report.

ADJOURN

MOTION:

Trustee Tyrrell moved, seconded by Rudolph, to adjourn.
The motion passed on a roll call vote.

Voting aye: Trustee Fink, John, Lewis, Rudolph, and Tyrrell.

Voting nay: None.

Absent: Trustee Chen.

The meeting closed adjourned at 7:29 p.m.

Respectfully submitted,



Village Clerk Edward Tymick