

PROPERTIES and RECREATION COMMITTEE MEETING

Thursday, January 10, 2019

Call to Order: 8:08 AM

Committee Members Present:

Sheila Hansen- Chair

William Siffermann-Village Trustee

Staff Present

Matthew Supert- Staff

Casey Biernacki-Staff

Others:

Alice Gallagher – Village President

1) **Public Comment**

2) **Approval of Minutes**

The meeting minutes from the 11/8/2018 were approved without corrections by Trustee Siffermann and seconded by Chair Hansen.

3) **Capital Summary Report**

Director Supert informed the Committee the report is in a memo format and will be redesigned and revised in 2019. The report will be revised by Director Supert and Assistant Director Biernacki in February and March.

Director Supert informed the committee that the East Platform project is *substantially completed*. A punch list of items and a retainer is being held, which is approximately 10-15% of the project. The retainer is set aside for items such as landscaping, adjustments to the sewer frames and other minor items that will need to occur in the Spring due to weather conditions.

Director Supert commented on the ongoing repair from the vehicle crashing onto the tracks should be completed this upcoming week. Some of the work was done last week and will finish up the work by end of this week.

4) **Bike Path Construction**

Director Supert informed the committee that IDOT lost the paperwork that was submitted and Director Supert will re-submit. Staff is working with Forest Preserve to negotiate the costs for tree mitigation due to the new bike path. Director Supert added that the construction of the bike path is not likely to occur until 2020.

Director Supert informed the committee he will schedule a public feedback meeting in February for the Flagg Creek Green Way Project. He added that there are potential plans for the reconstruction of Plainfield Rd. Bridge via Cook County.

Conversation ensued about a protected path crossing on Plainfield Rd across Tollway. Director Supert informed the committee that Cook County is looking into a Phase 1 Engineering of their own bike path since they maintain and own Plainfield Rd. They are looking into more improvements, sidewalks, paths that may conjoin with Timber Trails since the Tollway will be under construction.

A conversation took place about the location of the Flagg Creek Green and potential entrance and exit points. Director Supert explained that the public meeting will include all options for residents to comment on. He added that the north end of the path could exit in Ridgewood, Commonwealth, or behind at the Fair Elms Lift Station.

Director Supert informed the committee that Indianhead Park has offered to maintain the path over the Plainfield Rd. bridge and wishes to put up a monument/memorial. They planned to contribute to the overall improvement and maintain.

Director Supert advised the public meeting will be scheduled for February.

5) Contract Renewal-Tree Trimming Contract 2019

Assistant Director Biernacki advised renewing the contract to Winkler's Tree Services based on their previous service. Winkler Tree Service held the tree trimming contract since 2016. He concluded that the total annual budget for tree trimming in 2019 was \$105,000.00. Assistant Director Biernacki recommended renewing contract for 2019. Trustee Siffermann moved to advance this item the board for approval. Chair Hansen seconded.

6) Contract Renewal Tree Removal Assistant Director Biernacki recommended to renew contract for 2019 with Homer Tree Service, Inc. He added that the annual budget for tree removal was \$75,000 for 2019. Trustee Siffermann moved to advance to the board for approval. Chair Hansen seconded.

7) Contract Renewal-Janitorial Services Renewal

Director Supert informed the committee that staff recommends the renewal of the Janitorial contract with Uni-Max for 2019. Uni-Max agreed to provide cleaning services for all facilities for the existing price of \$3,210.00 monthly. Director Supert explained that the Village has used Uni-Max for past 2 years and staff was happy with their work. Chair Hansen motioned to renew the contract. Trustee Siffermann seconded motion.

8) Contracts for February Meeting:

Director Supert reported there are 3 new projects out for bid, opening January 24, 2019. Staff will be presenting all three to the Committee for review in February.

a. **Landscaping:** Bid opening January 24, 2019

b. **HVAC Maintenance:** Director Supert informed the committee that

this is not a bid rather RFP. Director advised that still will look at the best qualified firm based on their proposals and staff will present it in February with recommendations.

c. **Sidewalk Replacement:** Bid opening January 24, 2019

9) Other-none

Trustee Siffermann motioned to adjourn
Chair Hansen seconded motion

The meeting adjourned at 10:15AM
Respectfully Submitted: J. Pesek